

# HOPATCONG BOARD OF EDUCATION

## REGULAR MEETING MINUTES

May 20, 2024

6:00 pm. Open the Meeting and enter Executive Session in the Administration Building: Room 21

**Public Portion will begin at 7:00 p.m in the Board Meeting Room**

2 Windsor Avenue, Hopatcong, NJ 07843

### CALL TO ORDER

Time: 7:05 pm

1. **FLAG SALUTE**

2. **OPENING STATEMENT**

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, this public body, the Hopatcong Board of Education hereby announces that The New Jersey Herald and the Daily Record have been notified by email that this Board of Education Regular Meeting will take place at 7:00 p.m following the Executive Session (in room 21) which starts at 6:00 p.m. on May 20, 2024 at the Hopatcong Board of Education, Board meeting room in the Administration Building.

3. **ROLL CALL**

Absent	Joseph Falconi	Present	Nicole Falconi-Shubert	Present	Philip DiStefano
Present	Natalia Cappello	Present	Jayson Cittrich	Present	Jayna Gulan
Present	James Chaffee, Jr.	Present	Scott Francis	Present	Jennifer Polowchena

4. **EXECUTIVE SESSION**

A motion will be made that the Hopatcong Board of Education will enter Executive Session in room 21 to discuss personnel and attorney/client privilege, which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at 7:00 p.m. following the executive session.

**Motion to enter executive session:**

(ACTION) Motion by Chaffee. seconded by Polowchena

Absent	Joseph Falconi	Yes	Nicole Falconi-Shubert	Yes	Philip DiStefano
Yes	Natalia Cappello	Yes	Jayson Cittrich	Yes	Jayna Gulan
Yes	James Chaffee, Jr.	Yes	Scott Francis	Yes	Jennifer Polowchena

5. **RECONVENE**

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### Motion to Reconvene

(ACTION) Motion by Chaffee seconded by Polowchena

Absent	Joseph Falconi	Yes	Nicole Falconi-Shubert	Yes	Philip DiStefano
Yes	Natalia Cappello	Yes	Jayson Cittrich	Yes	Jayna Gulan
Yes	James Chaffee, Jr.	Yes	Scott Francis	Yes	Jennifer Polowchena

### 6. APPROVAL OF MINUTES

Approval of the minutes of the following meetings, as reported by the Board Secretary reviewed by the Board President and members of the Board:

- a. April 29, 2024 - Executive Session
- b. April 29, 2024 - Regular Meeting

### Motion to approve 6a-6b:

(ACTION) Motion by Polowchena seconded by Chaffee

Absent	Joseph Falconi	Yes	Nicole Falconi-Shubert	Yes	Philip DiStefano
Yes	Natalia Cappello	Yes	Jayson Cittrich	Yes	Jayna Gulan
Yes	James Chaffee, Jr.	Yes	Scott Francis	Yes	Jennifer Polowchena

### 7. SUPERINTENDENT'S REPORT AND HIB REPORT

- a. Superintendent's Report – **Mr. Jeffery Hallenbeck, Acting Superintendent of Schools** reports that the use of cellphones by students and their access to social media results in conflicts which begin on-line and then surface in the schools. Parents need to learn about options and tools available to them to help them understand and control the websites, applications and people their children are interacting with through their phones. We as a community, teachers, administrators and parents must work together to address the societal issues resulting from social media.
- b. A second reading and approval of the Superintendent's HIB Report for April 2024 as presented to the Board at the April meeting on April 29, 2024.
- c. **Student Representatives**, Lana Cocal - Thomas Galvez Perea  
The Student Representatives were not in attendance

### Motion to approve 7a – 7c:

((ACTION) Motion by Polowchena. Seconded by Gulan

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Absent	Joseph Falconi	Yes	Nicole Falconi-Shubert	Yes	Philip DiStefano
Yes	Natalia Cappello	Yes	Jayson Cittrich	Yes	Jayna Gulan
Yes	James Chaffee, Jr.	Yes	Scott Francis	Yes	Jennifer Polowchena

### 8. ACKNOWLEDGEMENTS/CORRESPONDENCE

- a. The following students were chosen as **Hopatcong High School's Students of the Month** for their outstanding performance in April, 2024.  
Grade 8 – Ella Uvenio  
Honorable Mention: Sofia Bell, Gabriella Gerena, Sofia Leybov  
Grade 9 – Savannah Scott  
Honorable Mention: Luke-Hayden Cocal  
Grade 10 – Juan Duque-Martinez  
Honorable Mention: Susan Amella, Ernie Dominguez, Juaquin Roman  
Grade 11- Kainen Celi  
Honorable Mention: Brenden Belar, Donald Bushell  
Grade 12 – Sofija Kelesovska – *was in attendance and received her certificate.*  
Honorable Mention: Gabriel Simpson
- b. The following students were chosen as **Hopatcong High School's Scholar Athlete of the Month** for their outstanding performance in April, 2024:  
Softball – Lillian Pragier, Senior  
Baseball – Peter Malizzi, Senior

### 9. PARENT/TEACHER ORGANIZATION REPRESENTATIVES – *There were no representatives in attendance.*

### 10. PUBLIC COMMENT – GENERAL DISCUSSION *None*

### 11. FINANCE

- Approval of the following Finance items, 11a. –11j. as recommended by the Superintendent of Schools and the Operations Committee of the Board:
- a. It is recommended by the Superintendent that bills for the General Fund and Special Revenues (Grants) account, April 29, 2024 through, May 20, 2024 be approved in the following amounts:  
General Fund and Special Revenue (Grants) account - \$1,307,043.97  
Cafeteria account - \$68,166.91
  - b. It is recommended by the Superintendent that the board approve the Board Secretary's Report for April 2024.
  - c. It is recommended by the Superintendent that the board approve the Transfer Reports for April 2024.

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- d. It is recommended by the Superintendent that the board approve the Treasurer's Report for April 2024.
- e. Motion to approve the certification by the Board Secretary that the Account Balance Report, pursuant to N.J.S.A. 18A:17-9, as of May 20, 2024, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).
- f. Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), as of May 20, 2024, after review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- g. It is recommended by the Superintendent that the board approve the continuation of the following Cooperative purchasing agreements for the 2024-2025 school year:

Educational Services Commission of New Jersey (E.S.C.N.J.)
New Jersey Cooperative Purchasing Alliance
Educational Services Commission of Morris County
Omnia Partners
SourceWell
U.S. Commodities
Hunterdon County Educational Services Commission
Morris County Cooperative Pricing Council (MCCPC)
PC America

- h. It is recommended by the Superintendent that the board approve the salary for the Treasurer of School Monies, Susan Dykstra, for the 2024/2025 school year, whose position was approved at the April 29, 2024 board meeting in the amount of \$12,000.(11-000-230-100-01)
- i. It is recommended by the Superintendent that the board approve the second year of a continuing contract with Maschio's Food Services, Inc. for the 2024/2025 School Nutrition Program. The School Food Authority shall pay Maschio's an annual management fee in the amount of \$ 35,525.00 with a return guarantee of \$ 0.00 and total contract cost of \$ 743,139.37.
- j. It is recommended by the Superintendent and the Operations Committee of the Board that the board approve the Qualitative Merit goals of the Assistant Superintendent for Business for the 2023-2024 school year in accordance with NJAC 6A: 23A- 3.1, as attached and approval of the Merit Pay thereof.
- k. It is recommended by the Superintendent that the board approve the tax levy payment schedule below for the 2024-2025 school year:

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YEAR	MONTH	GEN FUND PAYMENTS
2024	July 2024	\$2,263,669.15
	August 2024	\$2,263,669.17
	September 2024	\$2,263,669.17
	October 2024	\$2,263,669.17
	November 2024	\$2,263,669.17
	December 2024	\$2,263,669.17
	<b>Sub Total</b>	<b>\$13,582,015</b>
2025	January 2025	\$2,263,669.15
	February 2025	\$2,263,669.17
	March 2025	\$2,263,669.17
	April 2025	\$2,263,669.17
	May 2025	\$2,263,669.17
	June 2025	\$2,263,669.17
	<b>Sub Total</b>	<b>\$13,582,015</b>
<b>Total</b>		<b>\$27,164,030</b>

**Motion approve 11a – 11j:**

(ACTION) Motion by Polowchena. Seconded by Chaffee

Absent	Joseph Falconi	Yes	Nicole Falconi-Shubert	Yes	Philip DiStefano
Yes	Natalia Cappello	Yes	Jayson Cittrich	Yes	Jayna Gulan
Yes	James Chaffee, Jr.	Yes	Scott Francis	Yes	Jennifer Polowchena

12. **PERSONNEL**

Approval of the following personnel items, **12a – 12v**, as recommended by the Superintendent of Schools and the Student Achievement Committee of the Board:

- a. Approval to accept the resignation of **Aimee Landrud** from her position as a High School Nurse effective June 30, 2024.
- b. Approval to accept the resignation of **Thomas Falco** from his position as a Custodian effective May 30, 2024.
- c. Approval to accept the resignation of **Catherine Phillips** from her position as a Paraprofessional effective May 17, 2024.

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- d. Approval to accept the resignation of **Michele Ramirez** from her position as a Paraprofessional effective May 24, 2024.
- e. Approval to accept the resignation of **Shirley Hoyas** from her position as a Paraprofessional effective May 17, 2024.
- f. Approval to accept the resignation with regret, for the purpose of retirement, of **Florence Hillyard** from her position as Paraprofessional effective June 18, 2024. Florence has worked for the Hopatcong School District for the past 16 years.
- g. Approval of **Thomas Hardman, Troy Christiano** and **Cole Dowling** as Summer Custodial Workers at \$15.13 an hour, 7am-3:30pm Monday through Friday. Effective June 1, 2024 through September 1, 2024.(11-000-262-100-01-02)
- h. Approval of **Employee #80329** to be on a paid administrative leave effective May 6, 2024 pending clearance to return.
- i. Approval to deny the request of a sabbatical leave for **Employee #81057** for the 2024-2025 school year.
- j. Approval of **Christine Amella** as High School Secretary at a salary of \$39,926 plus equitable pay adjustment of \$2,400, which represents step 1 of the 2024-2025 HOPA salary guide effective July 1, 2024. Christine will be replacing retiring Linda Tappen's position. (11-402-100-100-01-01)
- k. Approval of **Vincent Marinoni** as Middle School Grade 4 Teacher at a salary of \$68,520, which represents BA, step 2 of the 2024-2025 HEA salary guide effective September 1, 2024. (11-120-100-10-01)
- l. Approval of **Wendi Braun** as High School Counselor at a salary of \$77,370, which represents MA, step 4 of the 2024-2025 HEA salary guide effective September 1, 2024. (11-000-218-104-01)
- m. Approval of **Michael Juskus** as a long term substitute for Woodshop/Construction Skills at Hopatcong High School for the 2024-2025 school year with a salary of \$74,120, which represents BA+15, step 4 on the 2024-2025 HEA guide. (11-140-100-101-01)
- n. Approval of **Antonio Fancera** as a Part-Time Custodian at a prorated salary of \$28,034, minus \$400 for not having a black seal, which represents step 1-2 of the 2023-2024 custodial salary guide effective June 1, 2024, pending background check. (11-000-262-100-01)
- o. Approval of **Fanny Benitez** as a Part-Time Custodian at a prorated salary of \$28,034, minus \$400 for not having a black seal, which represents step 1-2 of the 2023-2024 custodial salary guide effective June 1, 2024, pending background check. (11-000-262-100-01)

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- p. Approval of **Thomas Brady** from a Part-Time Custodian to a Full-Time Custodian at a prorated salary of \$44,855, minus \$400 for not having a black seal, which represents step 1-2 of the 2023-2024 custodial salary guide effective June 1, 2024. (11-000-262-100-01)
- q. Approval of the following School Counselors for up to seven days of work, to not exceed this amount per person, at the per diem rate of 1/200th of their salary during the summer:

Michelle Iannuzzi  
Melissa Stein  
James Valentine  
Linda Padula (2 days of work)

- r. Approval of the following **Coach/Advisor** Positions for the 2024-2025 school year:

Name	Nature of Action	Position	Class	Level	Salary
Christopher Bove	Appoint	Summer Athletic Trainer	A	4	\$7,712

- s. Approval of the following **HEA Custodial/Maintenance Staff Member pensionable stipends** for the 2024-2025 school year per the collective bargaining agreement:

Last Name	First Name	Stipend	Amount
Forst	Donald	Day Lead	\$1,200
Landshof	Edward	Day Lead	\$1,200
Houterman	Patricia	Day Lead	\$1,200
Ward	Thomas	Day Lead	\$1,200
Kubik	William	Building Trade License	\$1,200

- t. Approval of the following **Confidential/Independent** Staff Members for the 2024-2025 school year:

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Last Name	First Name	FTE	Salary	Longevity	Account
BISIGNANI	KYLE	100.00	\$79,228.26	\$1,800.00	11-000-222-177-01-08
HULING	BRITTANY	100.00	\$62,037.04	\$1,000.00	11-000-230-105-01
MARCAZO	AMANDA	100.00	\$46,090.29	\$450.00	11-000-251-100-01
MULHOLLAND	JOHN	100.00	\$73,106.20	\$1,800.00	11-000-222-177-01-08
REYES	RONALD	100.00	\$87,931.44	\$1,800.00	11-000-222-177-01-08
SCHWAB	KATIE	100.00	\$76,673.88	\$1,000.00	11-000-251-100-01
TALMADGE	TRACEY	100.00	\$71,929.86	\$600.00	11-000-251-100-01
WARD	KATHLEEN	100.00	\$69,287.09	\$1,800.00	11-000-251-100-01

- u. Approval of the following staff to take and receive tuition reimbursements\*, as per contract, upon successful completion of the course and submission of paperwork

### ***Course Approval /Reimbursement Approval***

Name	Course Title	Course Number	Credits	Cost
Carla Malatesta	Methods for Teaching & Assessing English Language learners	539	3	\$1402.43 <i>*remaining course fee</i>
	Principles of Language learning Second/World language Acquisitions (11-000-291-280-14)	520	3	\$1402.43 <i>*remaining course fee</i>
Anna Voloshin	Advanced Role of Practicum-Educator	NUR 7254	3	1333.32
Erica Strzepek	Implementing Social and Emotional Learning in the Classroom Understanding Dyslexia	EDUC 718W	3	\$420.00
		EDUC 717M	3	\$420.00

***\*The maximum rate of reimbursement per credit for the 23-24 school year is \$444.44.***

- v. Approval of the following 2024 Extended School Year (ESY) Programs:

**Programs and staffing recommendations are made in order to remain in compliance with N.J.A.C. 6A: 14 (Special Education Code).**

**The following teachers are recommended for employment:**

- Samantha Apgar
- Katlin Cadavid Orozco
- Michael Farrell
- Jennifer Gigantino
- Karylin Ireland
- Amanda Maliszewski
- Diana Pinto
- Sodasia Thompson
- Loren Turner



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- Craig Vallaro
- Julie Wilson

\*Rate of pay for each teacher above will be \$40 per hour. Teachers will work a maximum of 88 hours over 16 days.

- Linda Minervini

\*Rate of pay for Linda Minervini will be \$40 per hour. She will work a maximum of 12 hours over the 16 days.

Approval of Susan Pallotta to work eight days of work at their per diem rate of 1/200th of their salary during the summer.

### **The following paraprofessionals are recommended for employment:**

- Mary Aufiero
- Wanda Brown
- Jami Cerrato
- Josephine Cuttone
- Deena El Sayed
- Alexander Feinberg
- Jessica Furman
- Julie Gesregan
- Theresa Giordano
- Nicole Gricenko
- Glauville Manco
- Dorothea Morgan
- Kirk Mueller
- Mary Noel Daino
- Emily Pappas
- Kara Puco
- Milagro Segura
- Marge Wallace
- Christine Wiemer
- Isabel Yarosz
- Angelina Zammito

\*Rate of pay for each paraprofessional will be \$17 per hour. Paraprofessionals will work a maximum of 88 hours over 16 days.

### **The following school nurses are recommended for employment:**

- Katarzyna Getto
- Christine Pascual

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\*Rate of pay for each school nurse will be \$50 per hour. These school nurses will be sharing one position which has a maximum of 88 hours over 16 days.

### **The following case manager is recommended for employment:**

- Jennifer Valenti

\*Rate of pay for the case manager will be \$50 per hour. The case manager will work a maximum of 64 hours over 16 days.

### **Speech/Language Specialist, Occupational Therapist, Physical Therapist**

These related service providers will be employed on an as needed basis with an hourly rate as per independent contract with each professional. The hours to be determined by student IEPs.

- Jennie Adessa – Speech/Language Specialist
- Kimberly Astrologo – Speech/Language Specialist
- Lauren Crevani – Occupational Therapist
- Terri Finnegan – Physical Therapist

### **The following bus paraprofessionals are recommended for employment:**

- Mary Aufiero
- Deena El Sayed
- Emily Pappas
- Kara Puco
- Milagro Segura
- Marge Wallace

\*Rate of pay for each bus paraprofessional will be \$17 per hour. Bus paraprofessionals will work a maximum of 24 hours over 16 days.

### **Substitute Staff**

- All staff members, approved substitute teachers, and approved substitute paraprofessionals from the 2023-2024 and 2024-2025 school years are recommended to be utilized on an as needed basis as substitutes during the Extended School Year 2024 program.
- All appropriately certified staff members of the 2024 Extended School Year Program are recommended to be utilized on an as needed basis as substitutes during the Extended School Year 2024 Program.

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### 13. TRAVEL AND PROFESSIONAL DEVELOPMENT

Resolved, that the Hopatcong Board of Education approve travel costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursement listed in this resolution are in compliance with the state travel reimbursement guidelines as established by the Department of Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1. seq

***Approval of the following staff to attend Professional Development/Conference\****

Name	Title	Cost	Date
Michelle Iannuzzi Linda Padula Melissa Stein James Valentine	Sussex County School Counselor Association End of Year meeting	\$0	5/23/24

***\*Cost will be reimbursed upon completion of attendance and all documentation has been provided.***

### 14. STUDENTS AND SERVICES

Approval of the following items, 14a-14d as recommended by the Superintendent of Schools and Student Achievement Committee of the Board:

- a. Approval for 5 hours of home instruction services per week for student no. 15059. Instruction will be provided by Hopatcong certificated staff at the Board approved rate of \$40.00 per hour effective 5/2/24 until 6/18/24.
- b. Approval for the extension of 5 hours of home instruction services per week for student no. 13516. Instruction will be provided by Roxbury certificated staff at the rate of \$38.00 per hour and Hopatcong certificated staff at the Board approved rate of \$40.00 per hour beginning 5/10/24 until the end of the school year.
- c. Approval for 5 hours of home instruction services per week beginning 5/9/24 until approximately 5/24/24 for student no. 13162. Instruction will be provided by Hopatcong certificated staff at the Board approved rate of \$40.00 per hour.
- d. Approval of the following field trip requests\*:

SCHOOL	DATE	TRIP
High School	6/14/24	NY Signature Lunch Cruise - Senior Trip
Tulsa	6/12/24	Raritan Valley CC Planetarium
High School	6/3/24	D & B - Grade 9 Trip

***\*Dates subject to change due to weather and/or bus transportation that may require rescheduling.***

### 15. RESOLUTIONS

Approval of the following resolutions as per the recommendation of the Superintendent of Schools.

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- a. It is recommended by the Superintendent that the Board of Education approve the agreement between the Hopatcong Borough Schools District and Sussex County Educational Services for the 2024-2025 school year for ancillary educational services.
- b. It is recommended by the Superintendent that the Board of Education approve the Statement of Assurance for 2023-2024 Testing for Lead in School Drinking Water.
- c. It is recommended by the Superintendent that the Board of Education approve the re-employment of Employee #81107, MA, Step 17, \$101,370.00 plus \$500 longevity.
- d. WHEREAS, the Hopatcong Board of Education, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Pricing Systems, State Contract Vendors, Quotations and Extraordinary Unspecified Services pursuant to NJ 18A:18A-5a; and

WHEREAS, the Hopatcong Board of Education is an approved member of Educational Services Commission of New Jersey Co-op (65MCESCCPS); therefore

BE IT RESOLVED, the Hopatcong Board of Education does hereby authorize the Acting Superintendent to enter into an agreement with Weatherproofing Technologies, INC. (WTI) for Roofing & Envelope Services pursuant to Bid #ESCNJ/AEPA-21D to provide roofing repair/replacement at the Hopatcong High School. The original contract was awarded to WTI through the ESCNJ co-op public bidding process on January 22, 2021 and has been extended three times in accordance with NJ Revised Statute 40A:11-15 (2022) until May 31, 2024.

Under the terms of the contract and Bid #ESCNJ/AEPA-21D the total cost of the award (Quote #5058802) is \$872,328.33. The cost of this contract is being paid for from district Capital Reserve funds and is part of the State of New Jersey Schools Development Authority (SDA) Project # 2240-030-23-G5WJ and NJDOE Project # 2240-030-23-R501, under which SDA grant funding will cover 40% of the project costs up to \$428,520 as awarded to the Hopatcong Board of Education on April 4, 2024.

- e. It is recommended by the Superintendent that the Board of Education approve of the following Independent Contractor to be used for the 2024 Extended School Year Program. Hours are not to exceed the total amount of 36 hours:
  - i. Terri Finnegan, Physical Therapist at \$85/hour.

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### 16. SUSSEX COUNTY REGIONAL COOPERATIVE

The Superintendent and the Director of Transportation recommend the **approval of bills** for the Sussex County Regional Cooperative Operating account for April 30, 2024 through May 20, 2024 in the amount of \$71,974.09 for Regular bills and \$5,461,034.39 for Contractor bills.

- a. The Superintendent and the Director of Transportation recommend the approval to write off the following check from the Sussex County Regional Cooperative Account:

DATE	CHECK NUMBER	AMOUNT
5/2/2023	48130	\$383.43

- b. The Superintendent and the Director of Transportation recommend the **approval of Merit for the following Sussex County Regional Cooperative Office Staff Personnel** to be paid June 30, 2024.

Employee ID #	Merit
80522	\$2,000.00
81658	\$2,000.00
80216	\$2,000.00
81625	\$2,000.00
81639	\$2,000.00
81094	\$2,000.00
80515	\$2,000.00

- c. The Superintendent and the Director of Transportation recommend the **approval of Merit for the following Sussex County Regional Cooperative Administrators** to be paid June 30, 2024.

Employee ID #	Merit
80566	\$4,500.00
80396	\$2,500.00
81726	\$2,500.00

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- d. The Superintendent and the Director of Transportation recommend the **approval** of a **Shared Services Agreement for Vehicle Repairs with Roxbury Township Public Schools** for a period of one year from July 1, 2024 to June 30, 2025.
- e. The Superintendent and the Director of Transportation recommend the **approval of a Joint Transportation Agreement** with **Educational Services Commission of Morris County** for the 2024-2025 school year.
- f. The Superintendent and the Director of Transportation recommend the **approval of the Subscription Busing Agreement** with the North Caldwell Board of Education for the 2024-2025 school year.
- g. The Superintendent and the Director of Transportation recommend **the approval of the following new member district** for the 2024-2025 school year: **Pleasantville**
- h.
  - 1. The Superintendent and the Director of Transportation recommend the **acceptance** of student transportation **quotations for Special Education School Year Routes** for the 2023-2024 School Year as listed on Exhibit A.
  - 2. The Superintendent and the Director of Transportation recommend the **award** of student transportation **quotations for Special Education School Year Routes** to the lowest, responsible and responsive bus contractor companies for the 2023-2024 School Year as listed on Exhibit A.
  - 3. The Superintendent and the Director of Transportation recommend the **acceptance** of student transportation **quotations for Athletic/Class/Field Trips** for the 2023-2024 School Year as listed on Exhibit A.
  - 4. The Superintendent and the Director of Transportation recommend the **award** of student transportation **contracts for quoted Athletic/Class/Field Trips** to the lowest, responsible and responsive bus contractor companies for the 2023-2024 School Year as listed on Exhibit A
  - 5. The Superintendent and the Director of Transportation recommend the **route contract addendums for the 2023 -2024 School Year** as listed on Exhibit A.
  - 6. The Superintendent and the Director of Transportation recommend **the approval of Transportation Jointure Agreements** for transportation routes for the 2023-2024 school year as listed on Exhibit A.

# HOPATCONG BOARD OF EDUCATION

## REGULAR MEETING MINUTES

May 20, 2024

6:00 pm. Open the Meeting and enter Executive Session in the Administration Building: Room 21

**Public Portion will begin at 7:00 p.m in the Board Meeting Room**

2 Windsor Avenue, Hopatcong, NJ 07843

### Motion to approve Sections 12 – 16:

(ACTION) Motion by Francis. seconded by DiStefano

Absent	Joseph Falconi	Yes	Nicole Falconi-Shubert	Yes	Philip DiStefano *
Yes	Natalia Cappello #	Yes	Jayson Cittrich	Yes	Jayna Gulan
Yes	James Chaffee, Jr.	Yes	Scott Francis	Yes	Jennifer Polowchena

# Abstain - 12i, 14b, 16d

\* Present – 16

### 17. BOARD OF EDUCATION MEMBER COMMENTS

### 18. ADJOURNMENT

Motion to adjourn:

(ACTION) Motion by Polowchena. seconded by Cappello

All in favor Yes . Time: 7:20 pm

Respectfully submitted,



Jeff Hallenbeck, Board Secretary